

New Mexico Bioscience Authority (BSA) Board of Directors
ANNUAL Meeting Minutes
January 17, 2020 11:30 AM – 1:00 PM
 317 Commercial St. NE, Suite 311
 Albuquerque, NM

Present: Richard Larson (Chair), Greg Byrnes, David Bushman, Christos Christodoulou, Dale Dekker, Immo Hansen, Ken Prokuski, Suzanne Quillen, Stuart Rose, and Sheryl Arviso

Absent: Jennifer Gifford, Thomas Kieft and Myrriah Tomar

Others Present: Ryan Cangioli, Sue Prelozni and Rick VanNess

| # | Agenda Items | Board Actions |
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| 1. | Call to Order and Confirmation of Quorum | The Chair called the meeting to order at 11:30 AM in the conference room at 317 Commercial St. NE. A quorum was confirmed. |
| 2. | Review of Membership and Officers | The Chair noted that there was only one position to be voted upon at this annual meeting – that of the Secretary. MOTION by Stuart Rose <i>Move to re-elect Greg Burns to position of NMBSA Board Secretary.</i> Seconded by Dale Dekker and carried without dissent. |
| 3. | Announcements | The Chair advised that Sheryl Arvizu’s appointed position as board member would be confirmed by the State Senate Nomination Committee in February. |
| 4. | Adjournment | Meeting adjourned a 11:45 am |

Respectfully submitted by Sue A Prelozni.

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Regular Meeting
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Present: Richard Larson (Chair), Greg Byrnes, David Bushman, Christos Christodoulou, Dale Dekker, Immo Hansen, Ken Prokuski, Suzanne Quillen, Stuart Rose, and Sheryl Arviso

Absent: Jennifer Gifford, Thomas Kieft and Myrriah Tomar

Others Present: Ryan Cangioli, Sue Prelozni and Rick VanNess

| # | Agenda Items | Board Actions |
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| 1. | Call to Order and Confirmation of Quorum | The Chair called the meeting to order at 11:40 AM in the conference room at 317 Commercial St. NE. A quorum was confirmed. |
| 2. | Approval of Previous Minutes | The Chair asked if there were corrections or amendments to the minutes from the previous board meeting November 15, 2019 MOTION by Dale Dekker <i>Move to approve the minutes of the November 17, 2019 meeting.</i> Seconded by David Bushman and carried without dissention. |
| 3. | Chairs Administrative/Executive Committee Report | 1. Welcome to new executive director. |
| 4. | Strategic Plan Update | The Chair handed out a first draft of Strategic Plan, written by ESolutions Inc. (ESI) Consultants, to board members for their review and input. |
| 5. | Review certification status for city of Albuquerque for the Bio-Ready Community Program | The Chair explained the certification guide and scoring for the Community Readiness program. It was sent to 96 communities. Ryan Cangioli gave an update that 4 communities have started the certification process: Rio Rancho, Clovis, Santa Fe and Las |

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| | | <p>Cruces; and one has complete it – Albuquerque. The Chair and the board members reviewed the completed certification of the City of Albuquerque’s self-reported scores.</p> <p>MOTION by Christos Christodoulou Move to accept the city of Albuquerque’s scores for certification with the changes to read 2 sites qualify for Bronze; 2 sites qualify for Silver; 4 sites qualify for Gold; No sites quality for Platinum <i>Move to approve by Christos Christodoulou</i> Seconded by Dave Bushman and carried without dissention.</p> |
| 6. | NMBSA Address Change | <p>The Chair asked for approval for the organization’s address change and to make such change to the Articles of Incorporation and to the filing with the Secretary of State.</p> <p>MOTION by Dale Dekker <i>Move to accept the organization’s address change to the Articles of Incorporation and to the filing with the SOS.</i> Move to approve by Stuart Rose and carried without dissention.</p> |
| 7. | NMBSA Video | <p>The Chair and the executive director, Sue Prelozni, provided information about the plan to create a video to promote the BSA, as well as New Mexico as a good place for bioscience businesses to locate or expand. The will be created by Core Visual. A draft storyboard is being created first and will be shared with the Board. The Chair asked board members for their participation and to meet with the video company as needed. Board members agreed.</p> |
| 8. | Committee Reports and Responsibilities | <p>The Chair reviewed the committees’ membership and the responsibilities of each committee and asked if there were any changes to membership. Board member Sheryl Arviso offered her participation in and will be added to the Partnership Committee. Board member Ken Prokuski offered his participation in and will be added to the Finance Committee.</p> <p>The Chair asked that the Real Estate and Partnership Committees each arrange to meet to discuss current efforts, create a strategy and report at the next BOD meeting. The reports will be agenda items for the next BOD meeting.</p> |
| 9. | Critical Reading Materials | <p>The Chair gave board members a copy of the book, “Jump-Starting America,” by Jonathan Gruber and Simon Johnson, and gave a brief synopsis of the book and its relation to the bioscience industry. Sue Prelozni will send copies to Board members not present.</p> |

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| 10. | 2020 Meeting Schedules | The Chair discussed the meeting schedule for 2020, based upon the organization’s Bylaws to meet the third Friday of the month. He asked board members to place on their calendars. Board member Stuart Rose asked that the executive director send our calendar invites for the meetings. The Committee meeting schedule will be reviewed by the committee members and will be given out at the next board meeting. |
| 11. | Announcements | <ol style="list-style-type: none"> 1. Board Training The Chair shared there will be upcoming Board training regarding Conflicts of Interest and Fiduciary Responsibilities. 2. Lab Central The Chair and Ryan Cangioli shared that they had a conference call with Lab Central about their business model for space built on specifications, managed by them, as well as source its occupant companies and help them relocated when they grow out of their space. Dr. Larson asked if any Board members would be interested in meeting with Lab Central. Stuart Rose, Sheryl Arviso, Dale Dekker and Dr. Larson, expressed an interest to meet. 3. State Funding Update. Senate Bill 61 – to ask the State for a Direct Investment Fund of \$25m to \$50m – was drawn up and dropped in December. It is being carried through by Senator George Muñoz. Suzanne Quillen and Sheryl Arviso offered to speak to Representative Nathan Small about the bill. Dr. Larson asked Board members to reach out to their contacts and to also support the bill by attending committee meetings at the Legislature. 4. Website The website is going to be updated and upgraded. The work will be done by RealTime Solutions. Sue Prelozni and Ryan Cangioli are working with them on this project. 5. New Business Cards Due to the organization’s address change, all board members, Board Chair and staff will need new business cards. Sue Prelozni is working on this. |
| 11. | Adjournment | Meeting adjourned a 1:00 pm |

Respectfully submitted by Sue A Prelozni.